



# LAKEVIEW CHRISTIAN SCHOOL

## Volunteer Enrollment Form

Volunteer's Name: \_\_\_\_\_ E-mail \_\_\_\_\_

Volunteer's Address: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Volunteer's Phone No. \_\_\_\_\_ home \_\_\_\_\_ cell \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State issuing Driver's License: \_\_\_\_\_

Have you ever had a driver's license suspended?  Yes  No

Have you ever been convicted for driving while under the influence ("DUI")?  Yes  No

Have you ever been arrested?  Yes  No

Have you ever been convicted of a crime?  Yes  No

Have you ever been convicted of a drug related offense?  Yes  No

Have you ever been convicted of a sex related offense?  Yes  No

If yes, please explain: \_\_\_\_\_

### EDUCATION

High School Graduate  Yes  No If Post-High School education, explain \_\_\_\_\_

Are you multilingual?  Yes  No Languages: \_\_\_\_\_

### EXPERIENCE

Please share your current and previous experience with children: \_\_\_\_\_

What age group do you feel most comfortable with? \_\_\_\_\_

What special interests/talents would you like to share with children? \_\_\_\_\_

Are there any skills or special contributions that you would like to offer LCS? \_\_\_\_\_

**INTEREST/AVAILABILITY**

How are you willing to volunteer? (check all that apply)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Music                   | <input type="checkbox"/> Special Events                  | <input type="checkbox"/> Athletics                    |
| <input type="checkbox"/> Art                     | <input type="checkbox"/> Administrative/clerical Support | <input type="checkbox"/> Computer Support             |
| <input type="checkbox"/> Fundraising             | <input type="checkbox"/> Field Trips                     | <input type="checkbox"/> Supervising Activities       |
| <input type="checkbox"/> Planning & Development  | <input type="checkbox"/> Marketing & Communications      | <input type="checkbox"/> Within the K-4 grade levels  |
| <input type="checkbox"/> Theatre                 | <input type="checkbox"/> One-on-one Tutoring             | <input type="checkbox"/> Within the 5-8 grade levels  |
| <input type="checkbox"/> Mixed Media Visual Arts | <input type="checkbox"/> After-school Programs           | <input type="checkbox"/> Within the 8-12 grade levels |

What days of the week are you available to volunteer? (check all that apply)

- Monday     Tuesday     Wednesday     Thursday     Friday

What times of the day are you available to volunteer?

- Weekday Mornings     Weekday Afternoons     Weekend Days     Weekend Evenings     Other (please explain): \_\_\_\_\_

**ADDITIONAL**

Do you have any physical limitations or disabilities?  Yes     No

If yes, please explain: \_\_\_\_\_

**AGREEMENT**

As a volunteer working in Lakeview Christian School, I fully understand and agree that this position is on a volunteer basis, which inherent in its meaning, entitles me to no pay or wages from the School for my services. I agree to follow all School rules, policies and guidelines to the best of my ability. I agree not to knowingly disrupt, alter, challenge, change, or hinder the educational process or curriculum at any time, or in any way. I understand and agree that this volunteer agreement can be terminated without notice at any time by either the School or me. As a volunteer of Lakeview Christian School ("LCS"), I further agree to the following:

- **Dress Code:** As a volunteer representative of LCS, I am responsible for presenting a good image to our visitors and the community. I will dress appropriately for the conditions and performance of my duties.
- **Identification:** I wear/carry with me volunteer identification while engaged in the business of LCS.
- **Attendance:** I will be reliable in the performance of my volunteer duties, and my attendance will be dependable and punctual.
- **Training:** I have the right to be fully prepared to perform my volunteer duties as assigned and to attend appropriate training opportunities.
- **Confidentiality:** I will maintain as confidential all proprietary or privileged information I am exposed to while serving as a volunteer, whether this information is labeled as such or involves a single staff, volunteer, or overall school business. Violation of confidentiality is a cause for immediate termination of my volunteer relationship with LCS and may include other consequences.
- **Speaking on Behalf of the Organization:** Prior to any action or statement, which might significantly affect or obligate LCS, I will seek prior consultation and approval from the School Administrator or his/her designee.
- **Community Lifestyle Statement:** I agree to be bound by the following **Community Lifestyle Statement:**

**COMMUNITY LIFESTYLE STATEMENT**

Lakeview Christian School, as an extension of Lakeview Wesleyan Church, is a community joined together to further academic achievement, personal development and spiritual growth. Together the Community seeks to honor Christ by integrating faith, learning, and living while its members' hearts and lives mature in relationship to Jesus Christ and each other. Working in a community with others is a sacred privilege and a demonstration of God's grace. We, therefore, place great value on the quality of relationship in our Community. This quality is emulated by the following relationship characteristics: being dependant and accountable to one another; serving one another in the Community, nation and world; supporting one another, especially those experiencing personal trials; resolving problems through loving confrontation; and restoring relationships that have been hurt. Faith in God's Word should lead to behavior displaying His authority in our lives. The following statements exhibit our continuing desire to integrate faith, and action in a relevant manner. However, these positions are not set forth as an index of Christianity. Scripture teaches that certain attributes such as love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control are to be manifested by members of the Christian Community. By contrast, Scripture condemns such attitudes as greed, jealousy, pride, lust, needless anger, an unforgiving spirit, harmful discrimination, and prejudice. Furthermore, certain behaviors are expressly prohibited by Scripture. These include theft, lying, dishonesty, gossip, slander, profanity, vulgarity, adultery, homosexual behavior, premarital sex, drunkenness, immodesty, and occult practices. Scripture teaches that all our actions (work, study, play) should be performed to the glory of God. We endeavor, therefore, to be selective in choices of entertainment and recreation, promoting those which strengthen the body of Christ and avoiding those which would diminish sensitivity to Christian responsibility. In violation of the scriptural teaching concerning personal dignity and moral purity, individuals are exploited and degraded by immoral and inhumane action of the pornographic industry. Therefore, possession of such materials is unacceptable behavior. Since the body of the Christian is the temple of the Holy Spirit, deserving respect and preservation of its well being, we therefore disapprove of the use of tobacco in any form and the use of alcoholic beverages. Under no circumstances should controlled substances such as marijuana, hallucinogens, depressants, stimulants, cocaine, and narcotics be used, possessed, sold, or distributed on or away from the School unless prescribed by a physician. Volunteers are expected not to abuse the use of legal substances. Scripture teaches the stewardship of God-given resources. Therefore, LCS disapproves of gambling (the exchange of money and goods by betting or wagering in its various forms).

**LCS agrees to:**

- Provide clear volunteer expectations and responsibilities.
- Provide the training and materials needed to carry out volunteer responsibilities effectively.
- Keep volunteer records in a secure location, accessible only to the School Administrator and his/her designee. All requests for information about volunteers must be made through the School Administrator who will consider volunteer files as confidential.
- Provide an opportunity annually for written feedback from volunteers on their volunteer experience based on their expectations and foster an environment where the volunteers' viewpoint is valued.
- Recognize that volunteers are partners in implementing the mission and programs of Lakeview Christian School, having a complementary role to play and respecting the needs and abilities of our volunteers.
- Provide volunteers a clearly identified supervisor who will be responsible for day-to-day consultation, support, and direction.

**REFERENCES**

Lakeview Christian school requires three personal references. All references should be unrelated persons who have known you well for at least one year.

	Name	Address/Zip	Phone Number
1. Personal	_____	_____	_____
2. Personal	_____	_____	_____
3. Personal	_____	_____	_____

I certify by my signature below that all of the information given above is true and accurate to the best of my knowledge, and I further authorize LCS to use proper channels to verify the same.

Volunteer Signature: \_\_\_\_\_

Date: \_\_/\_\_/\_\_